

Application Airportbadge

For instructions to fill in and explanations see overleaf.



**MAASTRICHT
AACHEN
AIRPORT**

Badge Office
Vliegveldweg 90
6199 AD Maastricht Airport

Tel. +31 (0)433589837
E: passenbureau@maa.nl

Employee / Badge holder

Surname :
Given names :
Date of Birth :
Address :
Postal code : City / Town :
Country :
Nationality : Place of birth :
Phone number 1 : Phone number 2 :
E-mail address :

Employer

Company name :
Registration number : MAA-
Function badge holder :
Kind of employment :

Area's wherefore access is requested

P: Apron and roads
L: Landing Area
H: Departure-/ arrival lounge
B: Luggage sorting area
V: Cargo terminals
M: Internal area's

Signatures

Employee (Badgeholder) Signature: Date:	Employer (Authorised representative) Signature: Date:
Check of ID-information by badge office Maastricht Aachen Airport Signature: Date:	Check of ID-information by Dutch Military Police (KMar) at Maastricht Aachen Airport Signature & stamp: Date:

**Use original forms only, use of copies is not allowed.
Print double-sided.**



Instructions for filling the application

- The application form must be completed digitally, only the signature must be done with pen.
- A personal airport badge is only given to persons who are permanent, temporary or trainee-employed by a company registered by the airport.
- Enter the personal details of your employee completely.
- Complete the employer details of your employee. Copy the registration number from the Company Registration form.
- Form must be signed by the employer and badge holder.
- The light yellow part may not be completed.

General information

A personal airport badge with a maximum validity of 5 years can only be given on presentation of a valid passport or identity card and against payment of the costs. In addition, a deposit must be paid accordingly to the pricelist. This amount will be returned when the pass is returned in good condition. You must request a new badge in advance, at least 2 months before the expiry date (and 4 months for foreign badge holder). The holder of an airport badge must return the airport badge to the badge office within 2 weeks after termination of employment, change of employer or after the validity date. If this is not done or is done too late, Maastricht Aachen Airport is entitled to charge a € 150,00 fine on top of the deposit which will be debt to the badgeholder directly.

Important

- **To issue an airport badge, the holder must have successfully completed the Maastricht Aachen Airport safety & security test.**
- **The badge remains property of Maastricht Aachen Airport.**
- **By signing this form, the badge holder declares that he or she will adhere to the applicable safety & security measures issued by Maastricht Aachen Airport and accepts everything stated on this form.**
- **Loss of an airport badge must be reported immediately to Airport Authority of MaastrichtAachen Airport via +31 (0)43 358 9750.**

To be filled by badge office employee

Datum in	Safety & Security test	
CalamiteitenGEEL / ROOD.....	Datum
CalamiteitenpasJA / NEE.....	Nummer
Datum VGB		
Pas geldig tot	Rijbevoegdheid	
		Type	...BEPERKT / ALGEMEEN...
In: ID	Datum
In: system	Nummer
Security Manager	<i>S. Webers</i>	Medewerker luchtvracht	
Paraaf	Datum
Betaling pas	...CONTANT / FACTUUR...	Pasnummer
Betaling borg	...CONTANT / FACTUUR...	Datum
Factuurnummer	Door

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